

Advertisement Recommendations for Potential International Faculty Hires

When UC San Diego advertises to fill faculty positions, any non-US citizen/permanent resident workers who apply and are selected for a position will face the hurdle of becoming permanent residents in order to remain on the faculty indefinitely at UC San Diego. If recruitment efforts are done proactively to accommodate the potential of an international faculty hire, UC San Diego has the option of following the Labor Certification process to employ them permanently. If recruitment efforts do not meet Labor Certification requirements, UC San Diego no longer has this option and must choose to either 1) engage in a completely new recruitment effort, or 2) pursue the “Internationally Recognized Outstanding Professor or Researcher” permanent residency option or the National Interest Waiver option, which are much more resource-intensive for the sponsoring department and less certain of a favorable outcome. The International Services and Engagement Office (ISEO) makes the following recommendations for departments interested in proactively accommodating for potential international faculty hires in their job advertisements:

Items required by U.S. Department of Labor (US DOL) in at least one professional journal advertisement:

1. Job Title (e.g., “Assistant Professor,” “Associate Professor” or “Assistant, Associate, or Full Professor, depending upon qualifications”)
2. Job Duties
 - a. Should include the word “teaching;” requiring “teaching” as a job duty allows the employer to select the most qualified applicant from a national recruitment effort, as opposed to a minimally qualified US worker.
3. Job Requirements
 - a. Should state what the minimum requirements are; e.g., “Master’s”, “PhD” or “ABD” or “advancement to candidacy,” as well as the appropriate field/related fields the degree should be in. If only a PhD requirement is stated, but the department hires ABD, Labor Certification risks denial. Any “must have” statement, e.g., “must be board-certified in...” becomes grounds for denial of the labor certification if the candidate has not fulfilled that requirement at the time of final SELECTION. Please contact ISEO for any questions.
 - b. Required items should be quantified (e.g., “two years of experience in...” rather than “experience in...”). Required items may increase the wage level with the Department of Labor when our office files a prevailing wage determination.

Documentary Evidence-Print Ad

1. Copy of printed ad with the journal’s name, issue and date published.

ELECTRONIC POSTINGS:

A relatively new US DOL ruling allows employers to use electronic postings for at least 30 consecutive days in the place of print ads, IF certain conditions are met:

1. The electronic posting must be in a national professional journal that is directly related to the field for which the job is advertised. A jobs-only website that is not easily understood to be a national professional journal online is grounds for denial.
2. The electronic posting must indicate the three requirements listed above: Job Title, Job Duties, and Minimum Job Requirements at the INITIAL URL. If the ad redirects to another URL without indicating these minimum items, such redirection would be grounds for denial.

Documentary Evidence-Electronic Ad

1. A print-out from the first and thirtieth (or later) days of the posting. Barring this, we should have, in addition to a copy of the posted ad, an invoice that unequivocally confirms that the ad was posted on the website for at least 30 days.

UCSD has had success filing labor certifications with the following online journals: Chronicle of Higher Ed, Nature, and Science Careers.

From Academic Affairs (<http://academicaffairs.ucsd.edu/aps/adeo/recruitment/procedures/ad-text.html>) :

Sample Ad Text

The Department of (name) within the Division of (or, School of) (dept. Web address) at UC San Diego is committed to academic excellence and diversity within the faculty, staff, and student body and invites applications for a faculty position. Preference for the appointment is at the tenure-track assistant professor level, but higher-ranking candidates may be considered. Area of specialization is open, but preference will be given to scholars in the fields of a, b, and c. (An explicit statement of the "Required Qualifications" and/or "Preferred Qualifications" with descriptions of the knowledge, skills, and abilities for the position) Applicants must hold a Ph.D. and will be expected to teach and supervise students, primarily at the graduate level, and conduct extramurally funded research. The preferred candidate will have experience or a willingness to participate in teaching, mentoring, research or service towards building an equitable and diverse scholarly environment.

Salary is commensurate with qualifications and based on University of California pay scales.

Review of applications will begin (date) and will continue until the position is filled.

Applications should be submitted to the UCSD on-line application collection system, AP-On-Line Recruit, at: <https://apol-recruit.ucsd.edu/apply/jpfxxxx>. Applicants are welcome to submit a cover letter, CV, statements of research, statements of teaching, contact information for 3-5 references and a separate statement describing past experience in activities that promote diversity and inclusion and/or plans to make future contributions (For further information about contributions to diversity statements, see <http://facultyequity.ucsd.edu/Faculty-Applicant-C2D-Info.asp>).

UCSD is an equal opportunity / affirmative action employer with a strong institutional commitment to excellence and diversity (<http://diversity.ucsd.edu>).