Welcome to UC San Diego:

SEVIS Transfer Process
Presenters

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Agenda

• First Steps Checklist
• Transferring Your SEVIS Record
  o Currently Enrolled
  o OPT
• Upcoming Webinars & Additional Resources
• Q&A
You are in listen-only mode. You can hear us, but we can't hear you.

Ask questions – Use the Q&A feature to submit questions. You can also contact us at iContact.ucsd.edu

We're recording. You'll be able to view this webinar recording at iNewStudentWebinars.ucsd.edu

Before We Begin
CONTROL PANEL → Q&A Panel

You asked: What happens when I raise my hand?

Please input your question

Send Anonymously

Send
First Steps Checklist

UC San Diego
GLOBAL INITIATIVES
International Services and Engagement Office
Graduate Students

• Log into your Applicant Portal (connect.grad.ucsd.edu/apply):
  o Accept your offer of admission
  o Be sure to fill out the **Statement of Legal Residence form** if it is listed. This form is not required for all programs – if it is not listed, there is no action for you to take on this.
  o Most students are “provisionally admitted” at this time. Please submit the items listed under your “**Pending Admissions Documents**” section in your portal to finalize your admission.

• Please contact GradAdmissions@ucsd.edu if you have questions regarding your pending admissions documents.
Undergraduate Students

• Log into your Applicant Portal (beatriton.ucsd.edu/account) and complete your Enrollment Checklist:
  • Accept your offer of admission
  • Complete the California Residency for Tuition Purposes Questionnaire (if required)
• 2-3 days later, you will receive an email asking you to create your TritonLink Active Directory and Duo accounts.
  • Creation of your Active Directory will provide you with your UC San Diego PID and email.
Transferring Your SEVIS Record
An F-1 student may transfer their F-1 record between SEVP-certified schools. SEVIS Transfer is a way to electronically move Student and Exchange Visitor System (SEVIS) records and retain the same SEVIS identification (ID) number for the student. The SEVIS transfer process does the following:

- Sets a date (SEVIS Release Date) on which responsibility for the student's record transfers to the new school
- Ensures the student retains the same SEVIS ID number at the new school
- Helps ensure that the transfer-in school updates the student's record.
The SEVIS Transfer Process
The SEVIS Transfer Process

1. Determine your eligibility for SEVIS Transfer
2. 
3. 
4.
The SEVIS Transfer Process

Choose a Release Date & request SEVIS Transfer from your current institution

Determine your eligibility for SEVIS Transfer
The SEVIS Transfer Process

01 Determine your eligibility for SEVIS Transfer

02 Choose a Release Date & request SEVIS Transfer from your current institution

03 Request your Form I-20 from UC San Diego

04
The SEVIS Transfer Process

01 Determine your eligibility for SEVIS Transfer

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03 Request your Form I-20 from UC San Diego

04 Receive I-20 from UC San Diego and complete SEVIS Check-In
In order to be eligible for a SEVIS Transfer:
Eligibility Criteria

In order to be eligible for a SEVIS Transfer:

1. Student must be in ACTIVE (or valid) F-1 status.
In order to be eligible for a SEVIS Transfer:

1. Student must be in ACTIVE (or valid) F-1 status.
2. Last date of enrollment or last date of OPT must be within 5 months (less than 152 days) of the start of classes at the new school.
Eligibility Criteria

In order to be eligible for a SEVIS Transfer:

1. Student must be in ACTIVE (or valid) F-1 status.
2. Last date of enrollment or last date of OPT must be within 5 months (less than 152 days) of the start of classes at the new school.
3. SEVIS record must be released before the end of the 60-day grace period of the student's active Form I-20.
Program End Date must be within **5 months** (less than 152 days) of the start of classes at your new school.

- **Last date of enrollment** at current school
- **Last date of authorized OPT** as shown on current EAD card
If you are currently enrolled:

**Last date of enrollment at current school**

- Check the Program End Date on your **most recent** Form I-20
- Note that this date may be an *estimate* and not your actual Program End Date
- **Ask your DSO to confirm your actual Program End Date!**
If you are currently on post-completion OPT or STEM OPT:

**Last date of authorized OPT as shown on current EAD card**

• Check the OPT End Date ("Card Expires" date) on your current EAD card
F-1 students have **60 days following their last day of enrollment or last day of authorized OPT** to take one of several actions on their SEVIS record. These 60 days are known as the "grace period".

- Work in the U.S.
- Start a new program at your CURRENT school
- Start a new program at a NEW school
- Change Visa Status
- Depart the U.S.
F-1 students have 60 days following their last day of enrollment or last day of authorized OPT to take one of several actions on their SEVIS record. These 60 days are known as the "grace period".

- Work in the U.S.
- Start a new program at your CURRENT school
- Start a new program at a NEW school
- Change Visa Status
- Depart the U.S.

To be eligible for transfer, your SEVIS record must be released before the end of the 60-day grace period of your active Form I-20 or OPT.
Your Grace Period (Currently Enrolled)

ENROLLED AT CURRENT SCHOOL

Last Day of Enrollment
Your Grace Period (Currently Enrolled)

ENROLLED AT CURRENT SCHOOL

Last Day of Enrollment

GRACE PERIOD

F-1 = 60 Days
Your Grace Period (Currently Enrolled)

ENROLLED AT CURRENT SCHOOL

Last Day of Enrollment

GRACE PERIOD

F-1 = 60 Days

Completed Status

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Completed Status
Your Grace Period (Approved OPT)

Last Day of Approved OPT

ON APPROVED OPT
Your Grace Period (Approved OPT)

Last Day of Approved OPT

ON APPROVED OPT

GRACE PERIOD

F-1 = 60 Days
Your Grace Period (Approved OPT)

Last Day of Approved OPT

ON APPROVED OPT

GRACE PERIOD

F-1 = 60 Days

Completed Status
The SEVIS Transfer Process

1. Determine your eligibility for SEVIS Transfer
2. Choose a Release Date & request SEVIS Transfer from your current institution
3. Request your Form I-20 from UC San Diego
4. Receive I-20 from UC San Diego and complete SEVIS Check-In
The SEVIS Transfer process is NOT automatic - YOU are required to initiate and complete this process!
Coordinating Transfer with Your Current School

The SEVIS Transfer process is NOT automatic - YOU are required to initiate and complete this process!

- Talk to your current DSO/international student office about your plans to transfer
- What forms/documents might you need to submit with your current school to request a transfer?
- Confirm your eligibility with them: is your SEVIS record in good standing? Are you within the transfer timeline (5-month rule, 60-day grace period)?
To request that your current institution transfer your SEVIS record, you will need to provide your DSO/international student office with the date you want your SEVIS record released to UC San Diego. This is called your **SEVIS Release Date**.

Your DSO may help you determine this date, but **it is ultimately your responsibility to request WHEN your SEVIS record gets released** from your current institution to UC San Diego.
To request that your current institution transfer your SEVIS record, you will need to provide your DSO/international student office with the date you want your SEVIS record released to UC San Diego. This is called your **SEVIS Release Date**.

Your DSO may help you determine this date, but it is **ultimately your responsibility to request WHEN your SEVIS record gets released** from your current institution to UC San Diego.

**HOW TO CHOOSE YOUR SEVIS RELEASE DATE:**

- **Enrolled**: A date within your grace period.
- **OPT**: A date within your OPT grace period, OR during your authorized OPT if the release date meets the 5-month rule.
Choosing a SEVIS Release Date (Currently Enrolled)

ENROLLED AT CURRENT SCHOOL → Last Day of Enrollment → F-1 GRACE PERIOD (60 Days) → START OF CLASSES AT UC SAN DIEGO!
Choosing a SEVIS Release Date (Currently Enrolled)

- **Enrolled at Current School**
- **Last Day of Enrollment**
- **F-1 Grace Period (60 Days)**
- **Start of Classes at UC San Diego!**

- **Less Than 5 Months**
  - (Less than 152 days)
Choosing a SEVIS Release Date (Currently Enrolled)

- ENROLLED AT CURRENT SCHOOL
- Last Day of Enrollment
- F-1 GRACE PERIOD (60 Days)
- CHOOSE A SEVIS RELEASE DATE
  - Must be after last date of enrollment, but before grace period ends
- START OF CLASSES AT UC SAN DIEGO!
  - LESS THAN 5 MONTHS (less than 152 days)
Choosing a SEVIS Release Date (Currently Enrolled)

- **Enrolled at Current School**
- **Last Day of Enrollment**
- **F-1 Grace Period (60 Days)**
- **SEVIS Release Date**
  - Before grace period ends
- **Less than 5 months**
  - (less than 152 days)
- **Start of Classes at UC San Diego!**
Choosing a SEVIS Release Date (Currently Enrolled)

- **ENROLLED AT CURRENT SCHOOL**
- **Last Day of Enrollment**
- **SEVIS RELEASE DATE**
  - before grace period ends
- **F-1 GRACE PERIOD**
  - (60 Days)
- **MAY REMAIN IN THE U.S.**
- **LESS THAN 5 MONTHS**
  - (less than 152 days)
- **START OF CLASSES AT UC SAN DIEGO!**
Choosing a SEVIS Release Date (Currently on OPT)

ON APPROVED OPT

Last Day of Authorized OPT (per EAD card)

F-1 GRACE PERIOD (60 Days)

LESS THAN 5 MONTHS (less than 152 days)

START OF CLASSES AT UC SAN DIEGO!
Choosing a SEVIS Release Date (Currently on OPT)

- **ON APPROVED OPT**
- **SEVIS RELEASE DATE**
  - before grace period ends
- **F-1 GRACE PERIOD**
  - (60 Days)
- **LAST DAY OF AUTHORIZED OPT**
  - (per EAD card)
- **MAY REMAIN IN THE U.S.**
  - (But you may NOT work! Your OPT has ended.)
- **LESS THAN 5 MONTHS**
  - (less than 152 days)
- **START OF CLASSES AT UC SAN DIEGO!**
Choosing a SEVIS Release Date (Ending OPT Early)

ON APPROVED OPT

START OF CLASSES AT UC SAN DIEGO!

Last Day of Authorized OPT (per EAD card)
Choosing a SEVIS Release Date (Ending OPT Early)

- **SEVIS RELEASE DATE**: before start of UC San Diego program
- **ON APPROVED OPT**: LESS THAN 5 MONTHS (less than 152 days)
- **START OF CLASSES AT UC SAN DIEGO!**
- **Last Day of Authorized OPT (per EAD card)**
Choosing a SEVIS Release Date (Ending OPT Early)

Last Day of Authorized OPT (due to SEVIS Transfer)

ON APPROVED OPT

SEVIS RELEASE DATE
before start of UC San Diego program

LESS THAN 5 MONTHS (less than 152 days)

START OF CLASSES AT UC SAN DIEGO!

START OF CLASSES AT UC SAN DIEGO!
Choosing a SEVIS Release Date (Ending OPT Early)

ON APPROVED OPT

Last Day of Authorized OPT (due to SEVIS Transfer)

SEVIS RELEASE DATE
before start of UC San Diego program

MAY REMAIN IN THE U.S.
(But you may NOT work! Your OPT ended on your SEVIS Release Date.)

LESS THAN 5 MONTHS (less than 152 days)

START OF CLASSES AT UC SAN DIEGO!

The SEVIS Transfer Process

1. Determine your eligibility for SEVIS Transfer from your current institution.
2. Choose a Release Date & request SEVIS Transfer from your current institution.
3. Request your Form I-20 from UC San Diego.
4. Receive I-20 from UC San Diego and complete SEVIS Check-In.
Requesting your UCSD Form I-20

After you have worked with your current institution to initiate your SEVIS transfer and schedule your release date, visit iPortal.ucsd.edu and submit your request for your UC San Diego Form I-20.

Submit Service:

- NEW ADMIT: I-20 or DS-2019 Request
  OR
- NEW ADMIT: I-20 or DS-2019 Summer Start Program (if you have been admitted to a summer start program)

The NEW ADMIT form will ask you questions to determine if you are eligible for a SEVIS Transfer.
Choose which scenario best describes your current enrollment or work authorization in the U.S.:

- I am NOT currently enrolled at a U.S. institution or on U.S. work authorization.

- I AM currently enrolled at a U.S. institution or on U.S. work authorization, AND:
  
  The last date of my enrollment or pending/approved OPT is LESS THAN 5 MONTHS AWAY from my program start date at UC San Diego. I was or am currently enrolled at another institution in the United States. The last date of enrollment in classes at my current institution is within 5 months of my upcoming program start date at UC San Diego.

- I AM currently enrolled at a U.S. institution or on U.S. work authorization, AND:

  The last date of my enrollment or pending/approved OPT is MORE than 5 months from my program start date at UC San Diego. I have completed a program at another institution in the United States and my last date of enrollment or last date of approved OPT (whichever is later) is more than 5 months from my upcoming program start date at UC San Diego.
Do you plan on transferring your current SEVIS Record (Form I-20) from your current institution to UC San Diego?
Note, Transferring your SEVIS Record ensures your SEVIS ID Number remains the same as currently listed on your Form I-20.

YES, I confirm I would like to transfer my SEVIS Record from my current institution to UC San Diego. I understand that the SEVIS Transfer process is not automatic. I understand that I must:

1) request that my current institution release my SEVIS record to UC San Diego;
2) successfully complete this NEW ADMIT I-20 request in order for UC San Diego to issue my updated Form I-20; and
3) submit the Check-In form to ISEO within 10 days of my program start date at UC San Diego.

I have reviewed the SEVIS Transfer instructions on the ISEO iNewStudent website and understand that all three of these steps must be completed to successfully transfer my SEVIS record.

NO, I confirm I am NOT eligible to transfer my SEVIS Record from my current institution. I would like UC San Diego to issue me a new Initial I-20 with a new SEVIS ID Number.
F Transfer Details

Please provide the following details regarding your SEVIS Transfer:

What is the name of your current institution in the United States?

Provide contact information for the International Student Advisor at your current school:

Name:

Email:

Phone Number:

What is your current SEVIS Number?
Please enter the “SEVIS number” listed in the upper right-hand corner of your I-20. The SEVIS number begins with the letter “N” followed by a 10-digit number.


Transfer Confirmation and SEVIS Release Date

**What is your SEVIS Release Date?** (Note: Choose a release date **after** your last date of enrollment at your current institution or last date you engaged in practical training.)

Your new documents cannot be issued until **AFTER** your record has been transferred in SEVIS to UC San Diego.

- Your SEVIS Release Date is the date in which your current institution transferred or plans to transfer your SEVIS Record.
- Follow up with your International Student Advisor at your current school to make sure your record is transferred to UC San Diego in a timely manner. This date should be after your last date of enrollment at your current institution or last date you engage in practical training.
- UC San Diego’s SEVIS school code is "SND214F00088000". Please tell your current school to search for "University of California San Diego" under school name in SEVIS.

**Confirm the following:**

- I have **maintained F-1 status** in my transfer-out institution’s program.
- My SEVIS record is **or will be active** on the requested date of transfer (SEVIS Release Date).
- My SEVIS record **will be transferred within 60 days** of program completion of transfer-out institution or within 60 days of OPT end date if on OPT, whichever is later.
- My program is **no more than 3 months from my last date of enrollment** at my transfer-out institution or from my OPT end date if on OPT, whichever is later.
Remember that you must both SAVE and SUBMIT your iPortal NEW ADMIT form.

You will receive your UC San Diego Form I-20 within 15 business days of your SEVIS release date OR iPortal request submission, whichever is later.
The SEVIS Transfer Process

1. Determine your eligibility for SEVIS Transfer from your current institution
2. Choose a Release Date & request SEVIS Transfer from your current institution
3. Request your Form I-20 from UC San Diego
4. Receive I-20 from UC San Diego and complete SEVIS Check-In
Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

➢ Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution
Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

➢ Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution

➢ You may enroll in courses (check with your college or academic department). You are expected to enroll full-time in-person by your Form I-20 Program Start Date
Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

➢ Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution

➢ You may enroll in courses (check with your college or academic department). You are expected to enroll full-time in-person by your Form I-20 Program Start Date

➢ You are required to report any changes to ISEO through the iPortal NEW ADMIT AMENDMENT form, in order to maintain your Form I-20
Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

➢ Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution

➢ You may enroll in courses (check with your college or academic department). You are expected to enroll full-time in-person by your Form I-20 Program Start Date

➢ You are required to report any changes to ISEO through the iPortal NEW ADMIT AMENDMENT form, in order to maintain your Form I-20

➢ You may apply for on-campus employment
Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

➢ Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution

➢ You may enroll in courses (check with your college or academic department). You are expected to enroll full-time in-person by your Form I-20 Program Start Date

➢ You are required to report any changes to ISEO through the iPortal NEW ADMIT AMENDMENT form, in order to maintain your Form I-20

➢ You may apply for on-campus employment

➢ You may travel/re-enter the U.S. (you are not subject to the 30-day rule)
Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

➢ Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution

➢ You may enroll in courses (check with your college or academic department). You are expected to enroll full-time in-person by your Form I-20 Program Start Date

➢ You are required to report any changes to ISEO through the iPortal NEW ADMIT AMENDMENT form, in order to maintain your Form I-20

➢ You may apply for on-campus employment

➢ You may travel/re-enter the U.S. (you are not subject to the 30-day rule)

➢ You may use your new I-20 to apply for/renew an F-1 visa from abroad
Very important! Your SEVIS Transfer is not complete until your UC San Diego Program Start Date arrives and you have submitted your Check-In form in iPortal.

Within **10 days** of your UC San Diego Program Start Date, visit [iPortal.ucsd.edu](http://iPortal.ucsd.edu).
Submit Service:

- **Check In for I-20/DS-2019 Activation**

The form will ask you a series of questions to confirm that you are in the U.S., and eligible to have your SEVIS record activated and your SEVIS Transfer completed.
The SEVIS Transfer Process

1. Choose a Release Date & request SEVIS Transfer from your current institution
2. Determine your eligibility for SEVIS Transfer
3. Request your Form I-20 from UC San Diego
4. Receive I-20 from UC San Diego and complete SEVIS Check-In
Get Engaged
Redefining the world we know with one experience at a time.
Global Ambassador Program (GAP)

- Summer-long peer-mentorship program
- Matches incoming international undergraduate students with current UC San Diego undergraduate students

GAP.ucsd.edu
Grad Pals

- Summer-long peer-mentorship program
- Matches incoming international graduate students with current UC San Diego undergraduate students
Additional Resources
IMPORTANT DEADLINES & REMINDERS

NOW
- Apply for on-campus housing
  Visit: hdh.ucsd.edu

NOW
- Request your visa documents via the iPortal
  Visit: iportal.ucsd.edu
  / iNewStudent.ucsd.edu
  for instructions

May 1
- Deadline to request your visa documents via the iPortal if your program begins in June, July, or August
  Visit: iportal.ucsd.edu
  / iNewStudent.ucsd.edu
  for instructions

July 10
- Deadline to submit health immunization requirements
  Learn more: StudentHealth.ucsd.edu

Sept
- Fall 2024 start students:
  - Tuition due
  - Move-In
  - Check-In
  - New International Student Orientation
  Visit: iOrientation.ucsd.edu
Upcoming Pre-Arrival Webinars

• **May 07**: Student Life/Getting Involved (Undergraduate)
• **May 09**: Campus Safety

*All webinars will be recorded and posted at iNewStudentWebinars.ucsd.edu*