International Services and Engagement Office

presents

UC San Diego
GLOBAL INITIATIVES
International Services and Engagement Office

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

International Sponsored Student Orientation

While you wait, follow us on Instagram for the latest updates! | @istudents.ucsd

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presents

UC San Diego
GLOBAL INITIATIVES
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FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

Welcome!

While you wait, follow us on Instagram for the latest updates! | @istudents.ucsd

Introduction

Summer Bennett

Intake Advisor
International Services and Engagement Office

Introduction

FALL 2024
NEW INTERNATIONAL STUDENT ORIENTATION

Felicia Young

International Student Advisor & Sponsored Student and Special Programs Coordinator
International Services & Engagement Office

Introduction

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NEW INTERNATIONAL STUDENT ORIENTATION

Gabriela Hoffmann

Director of International Services & Engagement Office

Introduction

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NEW INTERNATIONAL STUDENT ORIENTATION

Leah Dedmon

Senior Operations Analyst – Third Party Billing
Student Financial Solutions

Meet Our Team

FALL 2024
NEW INTERNATIONAL STUDENT ORIENTATION

20

Our team is made up of friendly **Advisors, Administrative Support**, and **Student Assistants**!

Advising

- Your immigration status
- Working as an international student on and off campus
- Traveling and re-entering
- Academic adjustments and helping you navigate campus life

Programs

- Help you adjust to studying and living in San Diego
- Help you understand your immigration benefits
- Introduce you to other campus resources available
- Stay engaged with campus while prioritizing your health and safety

How to Connect with ISEO

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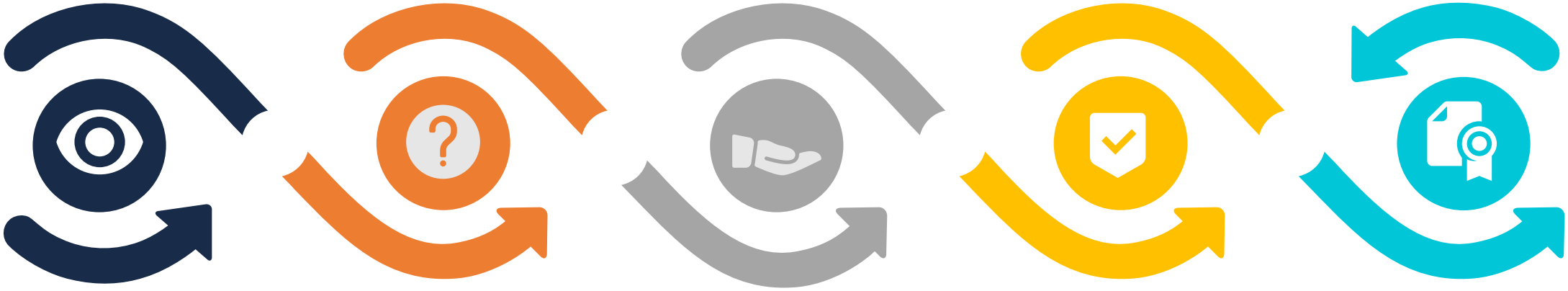

Contact Form

Submit a ticket for general information or iPortal Technical Support

Front Desk

Visit our front desk for general information and to pick-up documents

In-Person Walk-Ins

Connect with our advisors in-person (limited availability)

Virtual Drop-Ins

Connect with our advisors virtually to ask about more detailed topics

Emergency Phone

Call for emergency travel & document requests needs only

iContact.ucsd.edu

Who is Considered a Sponsored Student?

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NEW INTERNATIONAL STUDENT ORIENTATION

- A sponsored student is a student whose tuition and fees are paid directly to UC San Diego by an outside private or public agency, such as a corporation, government, educational institution, or embassy.

- Our sponsored international students are vital contributors to our community who enrich our campus by creating educational exchanges with their fellow Tritons.

- Our sponsored students share their unique perspectives and diverse cultural heritages.

Sponsor Organizations

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- Canada: Nove Tech Research & Development
- Chile: Comision Nacional de Investigacion Cientifica y Tecnologica (CONICYT)
- China: China Scholarship Council
- Colombia: Fundacion para el Futuro de Colombia (COLFUTURO)
- Germany: German Academic Exchange Service (DAAD)
- Guyana: Embassy of Cooperative Republic of Guyana
- Hong Kong: Grattan Partners
- Indonesia: Time International
- Ireland: George Moore Scholars
- Japan: Cabinet Secretariat, Govt of Japan
- Japan: en Foundation for HR Development
- Japan: Funai Foundation for Information Technology
- Japan: JX Advanced Metals Corporation
- Japan: Ministry of Defense
- Japan: Yanai Tadashi Foundation
- Kazakhstan: JSC Center for International Programs
- Kuwait: Cultural Office
- Malaysia: Yayasan Khazanah
- Mexico: Consejo Nacional de Ciencia y Tecnologia (CONACYT)
- Paraguay: Colegio Bautista del Alto Parana
- Portugal: Consultoria e Investimentos, LDAQatar: Higher Education Institute
- Spain: la Caixa Foundation
- Saudi Arabia: Aramco Services Company
- Saudi Arabia: KAUST: King Abdullah University of Science and Technology
- Saudi Arabia: Saudi Arabian Cultural Mission (SACM)
- Singapore: Ministry of Defense
- South Korea: Bank of Korea
- South Korea: Ministry of Education
- South Korea: Ministry of Personnel Management
- South Korea: National Assembly
- South Korea: Republic of Korea Air Force
- South Korea: Samsung Electronics
- South Korea: Seoul Facilities Corporation
- Thailand: Royal Thai Embassy
- United Arab Emirates: Scholarship Coordination Office
- United States: La Jolla Institute for Immunology
- Vietnam: Vingroup Scholarship Program
- Multiple Countries: Fulbright/IIE

Who is your F-1 or J-1 Program Sponsor?

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- Can be UC San Diego or another sponsor, e.g., Fulbright/IIE
- This impacts who to contact for requests and authorization for maintaining your F-1 or J-1 record while in the United States
    - UC San Diego-sponsored: Contact ISEO for travel signatures, letter requests, work authorization
    - Non-UC San Diego-sponsored: Contact your sponsor program advisor for travel signatures, letter requests, work authorization

F-1 or J-1 Sponsor: UC San Diego

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- Submit iPortal request for travel signatures, letter requests, work authorization
- Processing time for iPortal requests are on ISEO's website

U.S. Department of State

CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR STATUS (J-NONIMMIGRANT)

OMB APPROVAL NO. 1405-0119
EXPIRES: 10/31/2020
ESTIMATED BURDEN TIME: 45 min
*See Page 2

1. Surname/Primary Name: Triton	Given Name: Ted			Gender: MALE	N0010013535
Date of Birth (mm-dd-yyyy): 03-01-2003	City of Birth: Okayama	Country of Birth: JAPAN	Citizenship Country Code: JA	Citizenship Country: JAPAN	J-1
Legal Permanent Residence Country Code: JA	Legal Permanent Residence Country: JAPAN	Position Code: 215	Position: UNIVERSITY UNDERGRADUATE STUDENTS		
Primary Site of Activity: University of California, San Diego 9500 GILMAN DR LA JOLLA, CA 92093-5004					
2. Program Sponsor: University of California, San Diego				Program Number: P-1-02849	
Participating Program Official Description: PROFESSOR; RESEARCH SCHOLAR; SHORT-TERM SCHOLAR; SPECIALIST; STUDENT ASSOCIATE; STUDENT BACHELORS; STUDENT DOCTORATE; STUDENT INTERN; STUDENT MASTERS; STUDENT NON-DEGREE					

iPortal (Document Request System)

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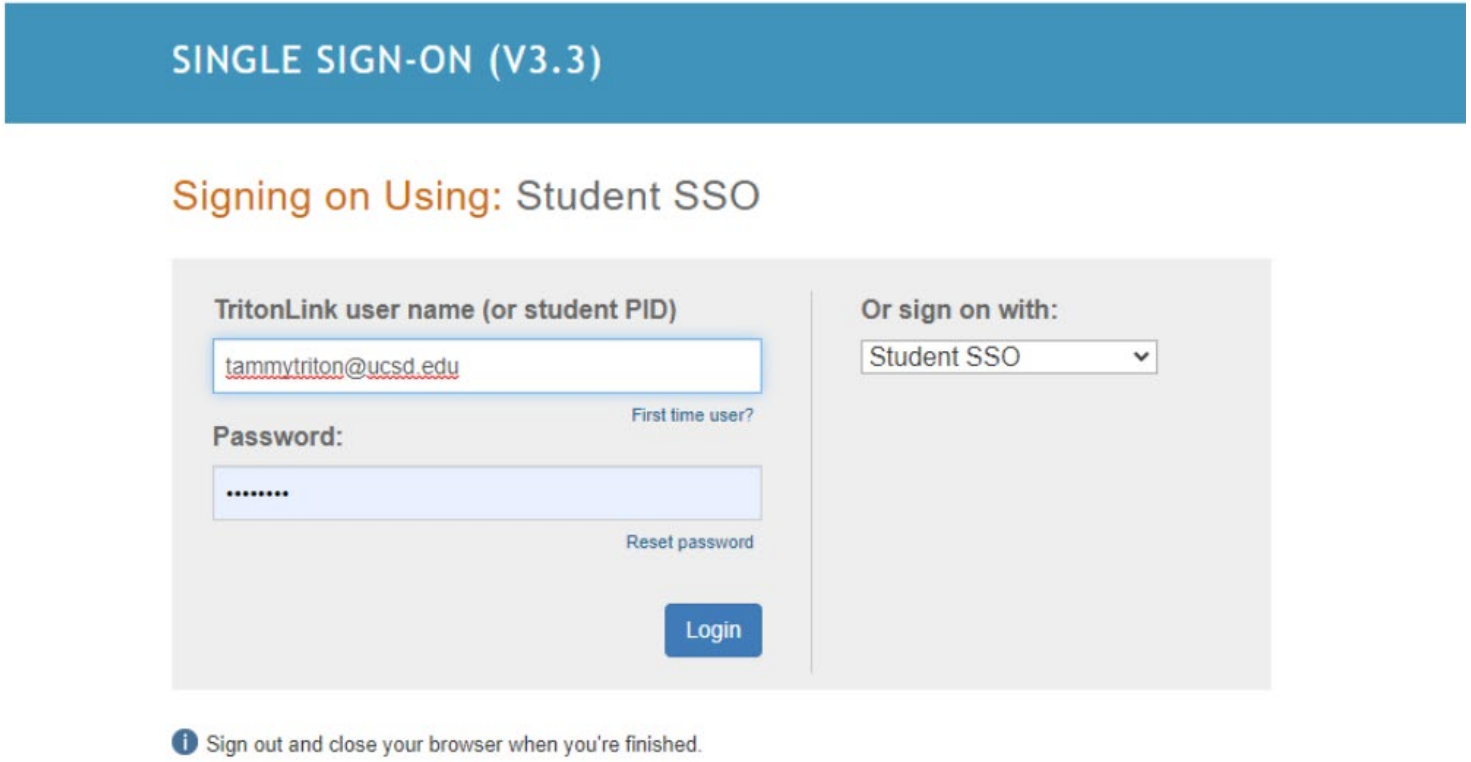


iPortal.ucsd.edu

ISEO's ONLINE REQUEST SYSTEM

- Travel Signature
- Support Letters
- Changes or updates to your Form I-20/DS-2019
- Applying for Work Authorization
- ...more!

F-1 or J-1 Sponsor: NOT UC San Diego

- Contact your sponsor program advisor for travel signatures, letter requests, work authorization
- Please keep in mind that processing times may take longer (weeks), so plan ahead

U.S. Department of State

CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR STATUS (J-NONIMMIGRANT)

1. Surname/Primary Name: Triton	Given Name: Tom			Gender: MALE	N0101010333
Date of Birth: 09-15-2000	City of Birth: Bogota	Country of Birth: COLOMBIA	Citizenship Country Code: CO	Citizenship Country: COLOMBIA	J-1
Legal Permanent Residence Country Code: CO	Legal Permanent Residence Country: COLOMBIA	Position Code: 213	Position: UNIVERSITY TEACHING STAFF INCLUDING R		
Primary Site of Activity:	U of California, San Diego - Graduate School 9500 GILMAN DR Mail Code 0003 LA JOLLA, CA 92093-5004				
2. Program Sponsor: U.S. Department of State (Fulbright Students - 1)				Program Number: G-1-00001	
Participating Program Official Description: RESEARCH SCHOLAR; SHORT-TERM SCHOLAR; STUDENT ASSOCIATE; STUDENT BACHELORS, STUDENT DOCTORATE; STUDENT INTERN; STUDENT MASTERS; STUDENT NON-DEGREE					

UC San Diego

STUDENT FINANCIAL SOLUTIONS

WELCOME SPONSORED STUDENTS!

YOUR UC SAN DIEGO BILL

mission.

To support the financial needs of students, parents, and organizations through an integrated services approach.

vision.

To enrich our students' lives with programs and solutions that **educate**, **empower**, and **encourage** life-long financial health.

values.

People *First*

Purposeful Interactions

Building Pathways

Progressive Change

UC San Diego
STUDENT FINANCIAL SOLUTIONS

STUDENT FINANCIAL SOLUTIONS

SERVICES WE PROVIDE TO STUDENTS:

- ✓ Coordinate Third-Party Sponsorship payments for *undergraduate* and *graduate* students
- ✓ Maintain student billing accounts for all UCSD campus
- ✓ Provide assistance with general billing & payments
- ✓ Issue Triton ID Cards to all students, staff, faculty, and affiliates on UCSD campus
- ✓ Process refunds of credits and overpayments (ie: deposits, e-check, Flywire/Convera/International payments)

THIRD-PARTY SPONSORSHIPS

HOW DOES MY SPONSORSHIP WORK?

1. Submit ***Financial Guarantee Letter*** to Third Party Office as soon it is available

2. Student must complete one ***Sponsor Direct Billing Authorization*** form via DocuSign each year, which is an authorization and agreement to terms of sponsorship

3. If sponsor provides qualifying health insurance, students must ***waive UC SHIP insurance*** every year on TritonLink by the deadline

4. Once tuition & fees are assessed for the quarter, we will credit your account with a ***3rd party contract*** to ***cover your fees***

5. Any fees which are not covered by your sponsorship (ie: printing fees, bookstore charges) must be paid by the student by the respective billing due date

6. After the add/drop date of each quarter, our offices will ***invoice your sponsor directly*** to request payment

FINANCIAL GUARANTEE/SUPPORT LETTER

ENSURE SFS HAS A VALID SUPPORT LETTER AT ALL TIMES

Submit a Ticket: sfs.ucsd.edu/student-accounts/how-to-pay-your-bill/third-party-billing.html

E-mail: undergrad3rdparty@ucsd.edu (Will create a ticket)

In Person: TritonPay Office, Student Services Center, 1st Floor, Suite 170

Mail: UC San Diego Student Financial Solutions

9500 Gilman Dr #0026

La Jolla, CA 92093-0026

FINANCIAL GUARANTEE/SUPPORT LETTER

ENSURE SFS HAS A VALID SUPPORT LETTER AT ALL TIMES

SUBMIT YOUR DOCUMENTS via the following methods:

Online

Undergraduate: Submit a Ticket

Graduate: Submit a Ticket

Mail

UCSD STUDENT FINANCIAL SOLUTIONS
Attn: Third-Party Coordinator
9500 Gilman Dr. MC 0026
La Jolla, CA 92093-0026

In Person

Deliver directly to Student Financial Solutions

Location: Student Services Center, Suite 355

Fax

(858) 822-2314 - (if faxed, please submit a ticket to the UC San Diego Services & Support portal to confirm receipt)

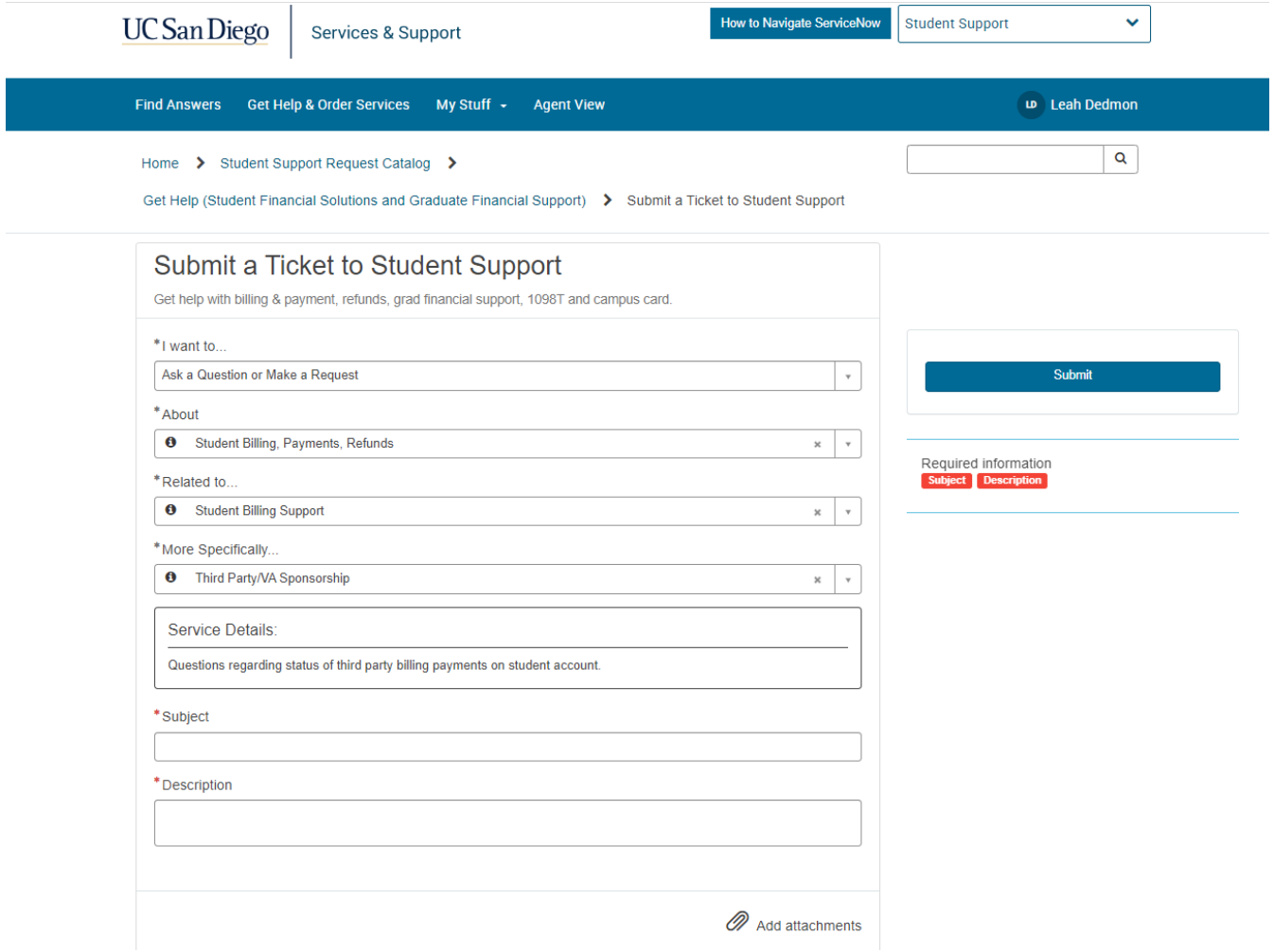
Questions?

Current students can reach us via the **UC San Diego Services & Support portal**. If you are not a student or if you are not currently enrolled at UCSD, please email us at **sfs@ucsd.edu.**

Note: Students receiving any third party sponsorship (including VA) must report it to the Financial Aid and Scholarships Office.

FINANCIAL GUARANTEE/SUPPORT LETTER

ENSURE SFS HAS A VALID SUPPORT LETTER AT ALL TIMES



FALL QUARTER IMPORTANT DATES

September 14: Health Fee Waivers **Due**

September 13: Financial Guarantees **Due**

September 20: Late Health Fee Waivers **Due** ($50)

September 20: Billing **Due Date**

September 25: **Cancellation Date** (Students dropped from classes due to non-payment)

NAVIGATING THIRD PARTY

WHAT IF I CANNOT GET MY FINANCIAL GUARANTEE IT IN TIME BEFORE THE DROP DEADLINE??

YOU NEED TO LET US KNOW *BEFORE* THE DROP DEADLINE!

Call Us: (858) 946-4160

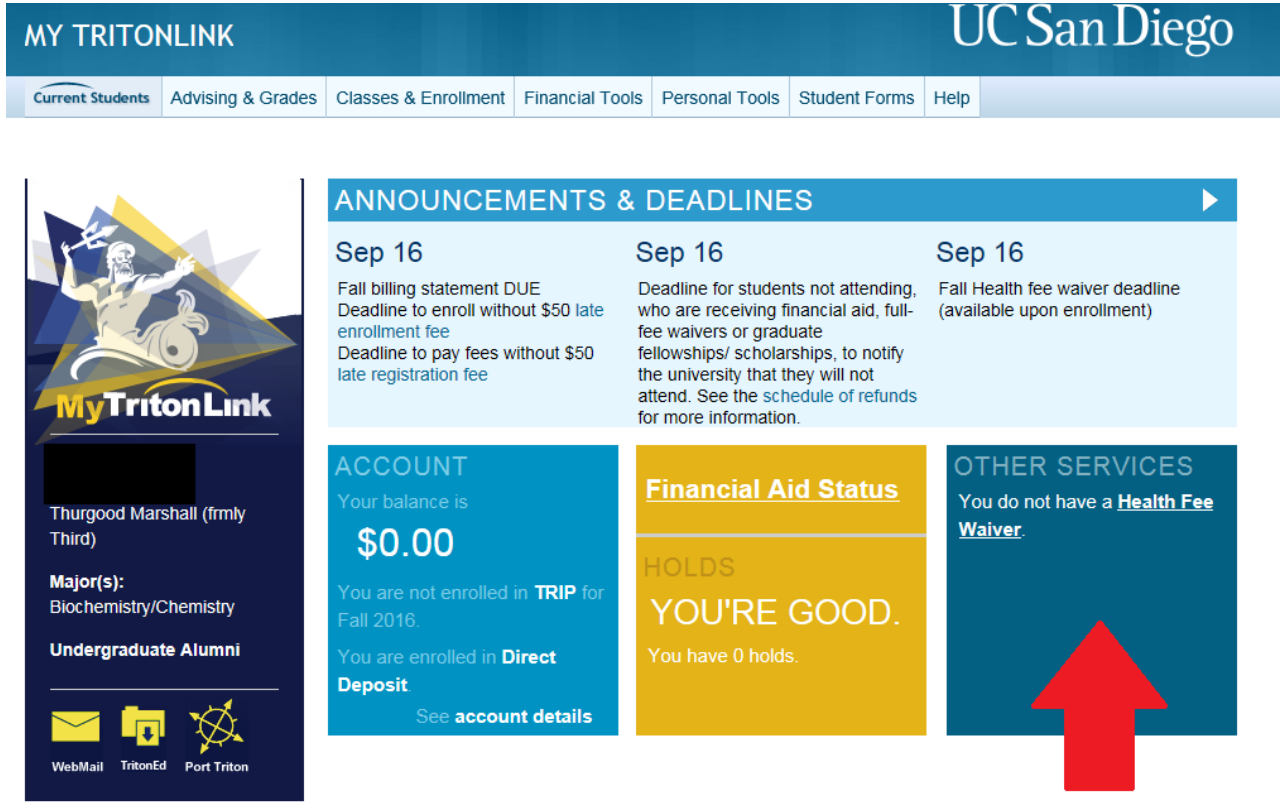
Submit a Ticket: sfs.ucsd.edu/student-accounts/how-to-pay-your-bill/third-party-billing.html

E-mail: undergrad3rdparty@ucsd.edu (Will create a ticket)

WAIVE UC SHIP INSURANCE

WAIVER MUST BE COMPLETED ON AN ANNUAL BASIS

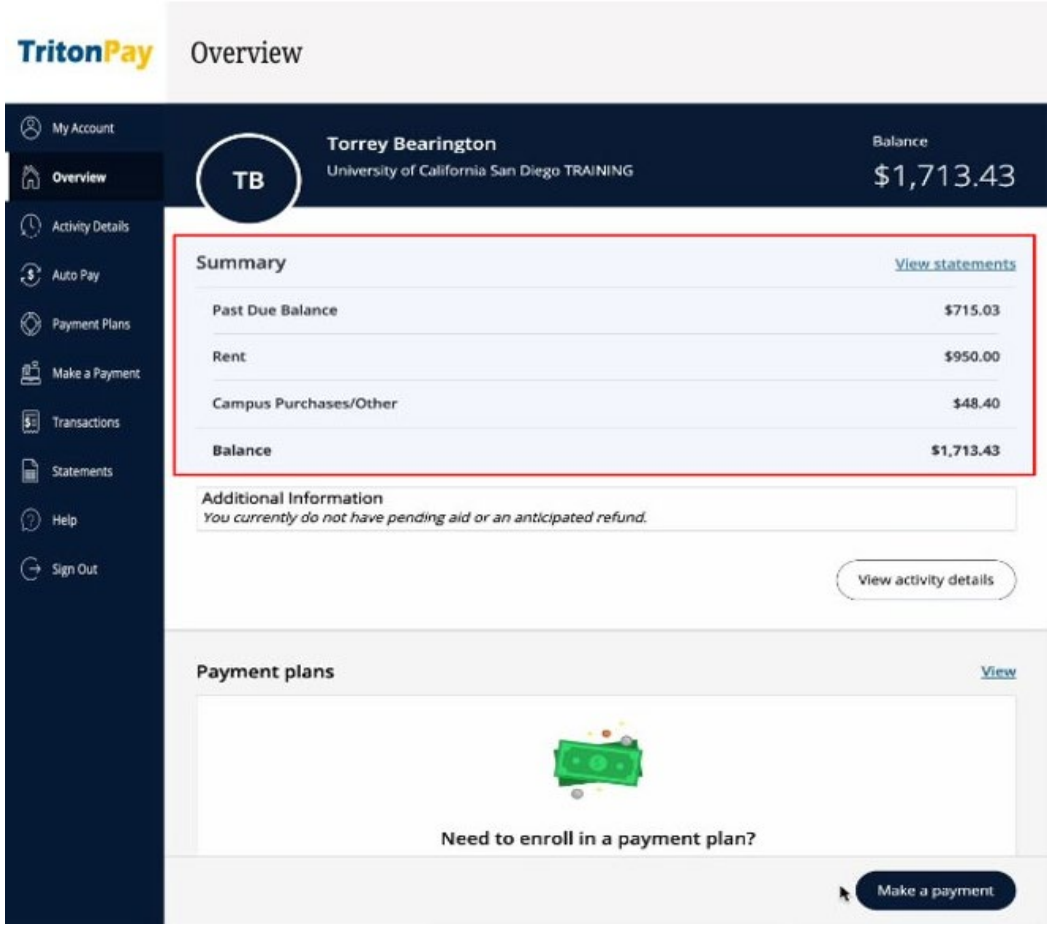
- Not all Sponsors cover UC SHIP Insurance.
- Complete waiver through TritonLink. This must be completed EVERY academic year.



REVIEW YOUR STUDENT ACCOUNT

BILLING (OTHER THAN TUITION) OCCURS ON A MONTHLY BASIS

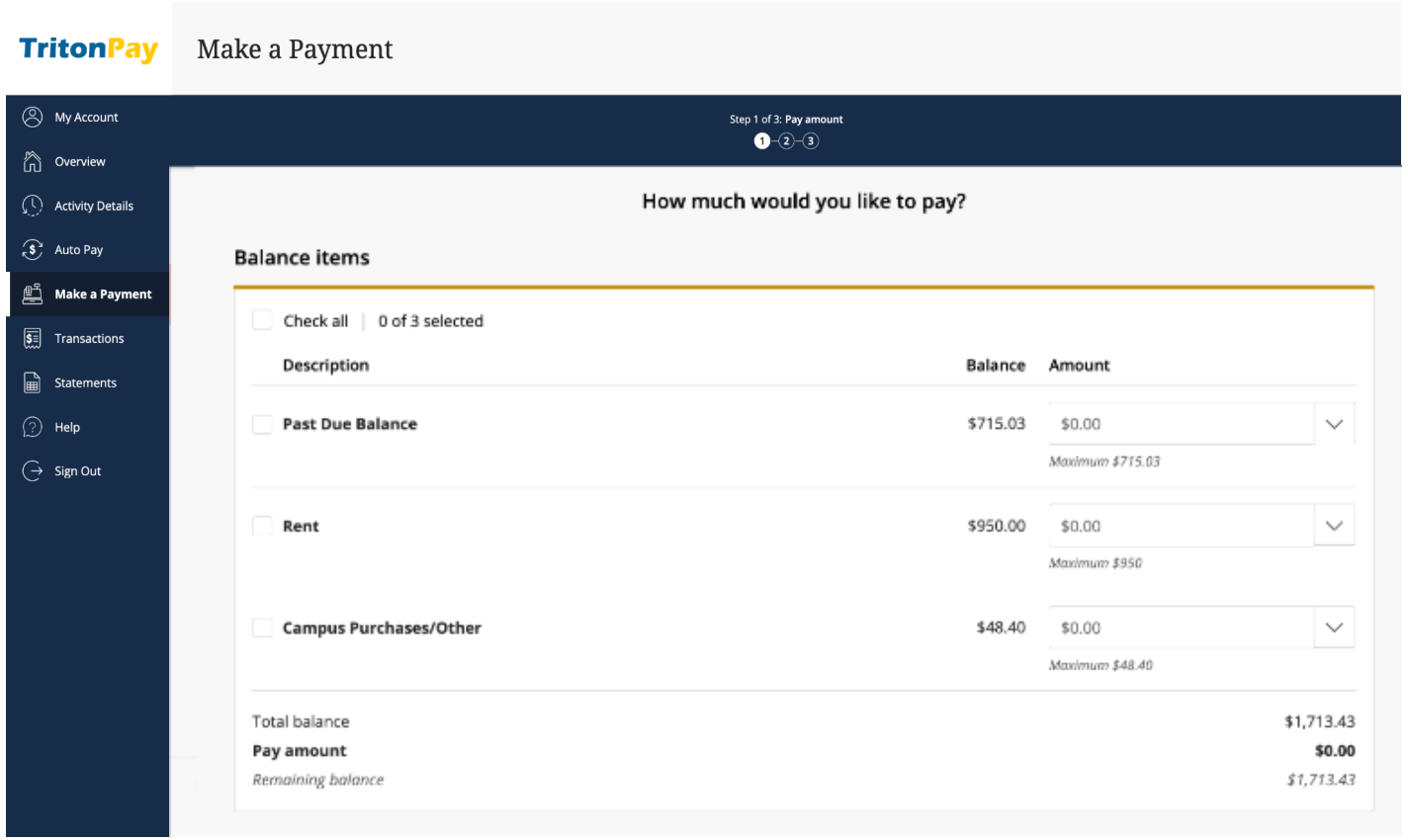
- Access your student account via TritonPay
- Tuition is billed quarterly
  - Your Billing Statement isn't always the most up-to-date, so check your account for make sure of the most recent charges.
- Miscellaneous fees are due monthly (ie: printing fees, bookstore charges, sunshine market, etc.)
- If fees are not paid by respective due dates, holds may be applied to your account
- **Best Advice: Check your account regularly!**



PAY YOUR BILL ONLINE

HOW TO PAY FEES NOT COVERED BY YOUR SPONSOR

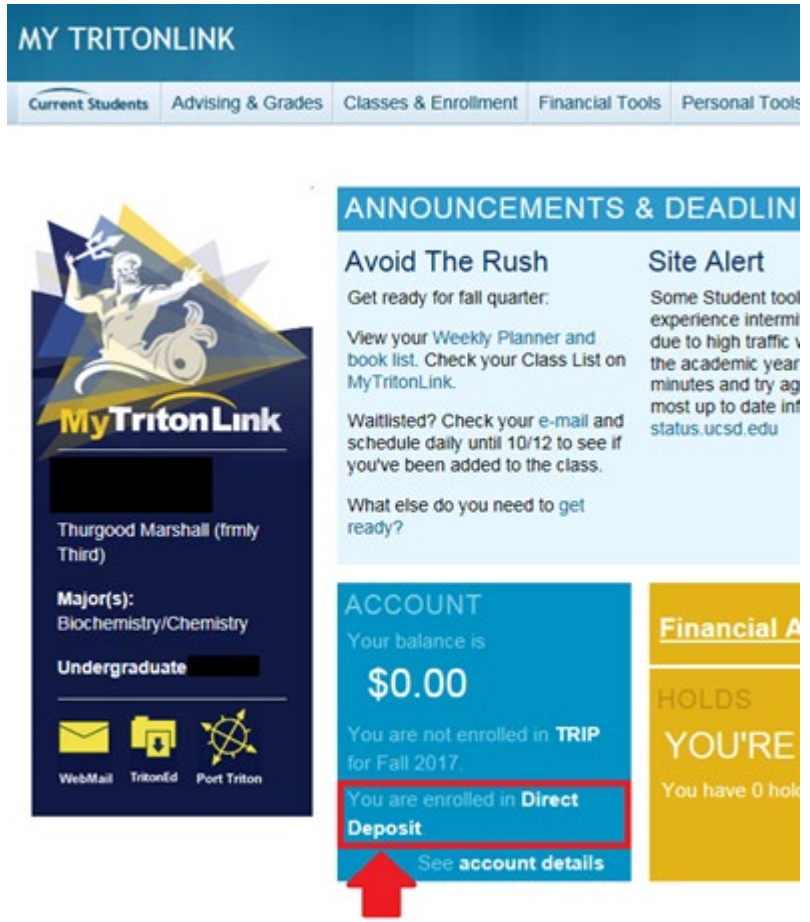
- Set up a US bank account once you arrive and you can pay online!
- Payments require your routing and checking account number. There is a $0.50 transaction fee to use e-check.
- Credit cards are accepted (VISA, MasterCard, Discover) and incur a convenience fee.
- Payments made with e-check or credit card are posted to your student account instantly.
- Payments are also accepted at the Cashier's Office in the form of cash or check.



ENROLL IN DIRECT DEPOSIT

"IT JUST MAKES CENTS"

- Direct deposit is the way we return excess financial aid and other credits back to the student.
- Direct deposit means faster refunds and no bank trips! It's the green way to get your money!
- Only a checking or savings account may be used and account must be in the student's name.



QUARTERLY REMINDERS

PRIOR TO THE START OF EVERY QUARTER, LOG-ON TO TRITONLINK TO REVIEW THE FOLLOWING:

HOLDS	TUITION & FEES	SPONSOR CREDIT	UC SHIP WAIVER	PAY BALANCE
Confirm there are no holds on your account. There could be holds from fees not covered by your sponsor.	Confirm that tuition & fees have been assessed for the new term.	Confirm the 3rd party tuition credit has posted for the new term and is paying the appropriate fees.	Confirm your health insurance waiver is reflected for the new term, if your waiver was approved.	Confirm your student account balance is $0 and that any remaining balance is paid.

KEYS TO SUCCESS

FOLLOW THESE SIMPLE STEPS TO MANAGE YOUR STUDENT ACCOUNT

1. Make sure your Financial Guarantee is turned in and accepted by SFS, and you received a DocuSign that had you sign a Billing Authorization.

2. Every quarter, make sure your 3rd party contract was credited to your account and that your UC SHIP waiver is reflected (if applicable).

3. Monitor your student account and be aware of billing due dates to avoid holds which may impact your sponsorship credit from being applied.

4. Ask questions and stay informed! We are here to help!

THIRD PARTY BILLING WEBSITE

RESOURCES FOR UNDERGRADUATE THIRD PARTY SPONSORED STUDENTS

For up-to-date information about third-party sponsor billing, deadlines, and forms, visit our website:

HTTPS://SFS.UCSD.EDU/STUDENT-ACCOUNTS/HOW-TO-PAY-YOUR-BILL/THIRD-PARTY-BILLING.HTML

Contact us:

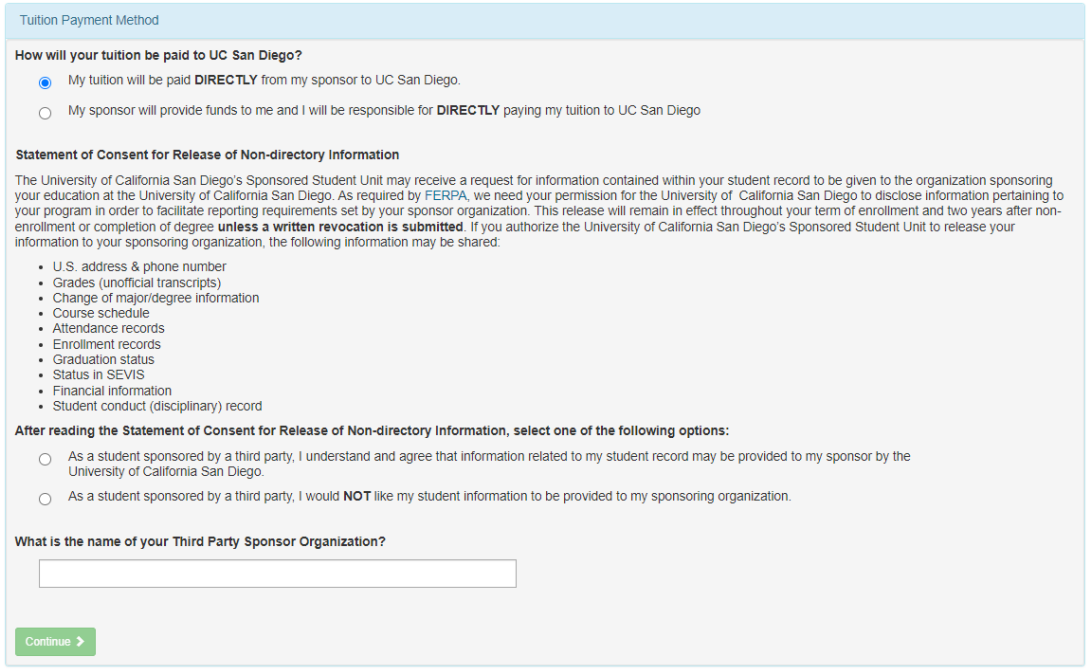
undergrad3rdparty@ucsd.edu

Third-Party Billing Office

Release of Information (FERPA)

FALL 2024
NEW INTERNATIONAL STUDENT ORIENTATION

ISPO's iPortal DS-2019/I-20 request



Tuition Payment Method

How will your tuition be paid to UC San Diego?

- (●) My tuition will be paid **DIRECTLY** from my sponsor to UC San Diego.
- ( ) My sponsor will provide funds to me and I will be responsible for **DIRECTLY** paying my tuition to UC San Diego

Statement of Consent for Release of Non-directory Information

The University of California San Diego's Sponsored Student Unit may receive a request for information contained within your student record to be given to the organization sponsoring your education at the University of California San Diego. As required by FERPA, we need your permission for the University of California San Diego to disclose information pertaining to your program in order to facilitate reporting requirements set by your sponsor organization. This release will remain in effect throughout your term of enrollment and two years after non-enrollment or completion of degree **unless a written revocation is submitted**. If you authorize the University of California San Diego's Sponsored Student Unit to release your information to your sponsoring organization, the following information may be shared:

- U.S. address & phone number
- Grades (unofficial transcripts)
- Change of major/degree information
- Course schedule
- Attendance records
- Enrollment records
- Graduation status
- Status in SEVIS
- Financial information
- Student conduct (disciplinary) record

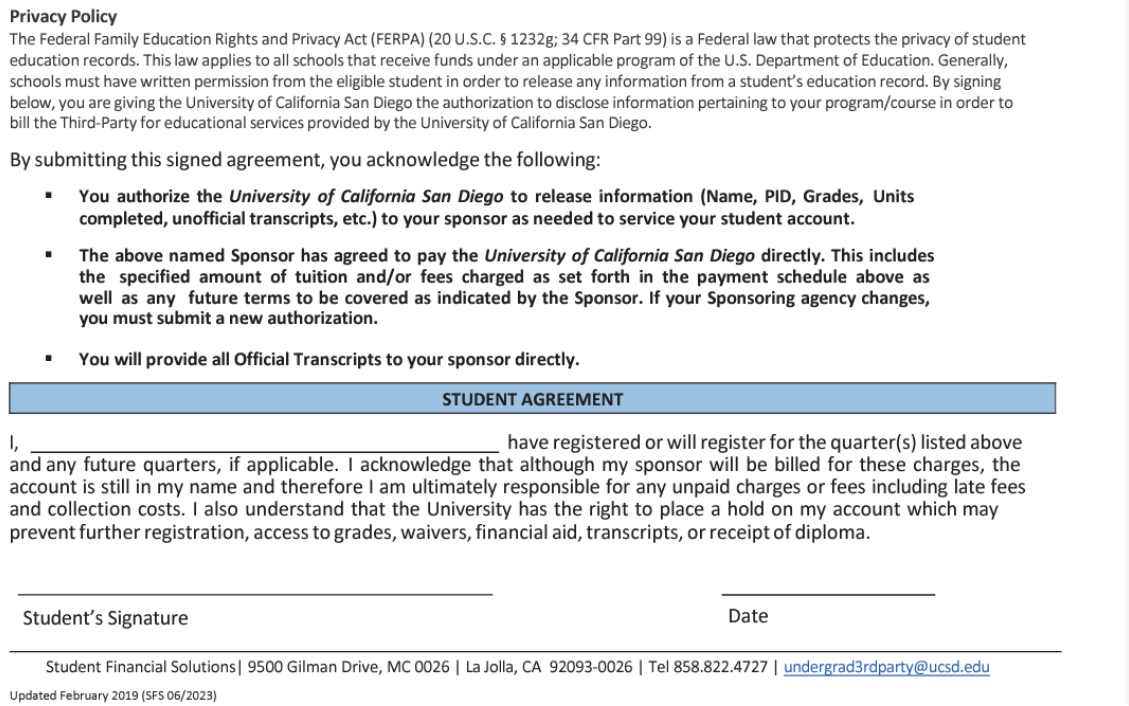
After reading the Statement of Consent for Release of Non-directory Information, select one of the following options:

- ( ) As a student sponsored by a third party, I understand and agree that information related to my student record may be provided to my sponsor by the University of California San Diego.
- ( ) As a student sponsored by a third party, I would **NOT** like my student information to be provided to my sponsoring organization.

What is the name of your Third Party Sponsor Organization?

Continue >

SFS Billing Authorization



Privacy Policy

The Federal Family Education Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. This law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. Generally, schools must have written permission from the eligible student in order to release any information from a student's education record. By signing below, you are giving the University of California San Diego the authorization to disclose information pertaining to your program/course in order to bill the Third-Party for educational services provided by the University of California San Diego.

By submitting this signed agreement, you acknowledge the following:

- **You authorize the *University of California San Diego* to release information (Name, PID, Grades, Units completed, unofficial transcripts, etc.) to your sponsor as needed to service your student account.**
- **The above named Sponsor has agreed to pay the *University of California San Diego* directly. This includes the specified amount of tuition and/or fees charged as set forth in the payment schedule above as well as any future terms to be covered as indicated by the Sponsor. If your Sponsoring agency changes, you must submit a new authorization.**
- **You will provide all Official Transcripts to your sponsor directly.**

STUDENT AGREEMENT

I, _____ have registered or will register for the quarter(s) listed above and any future quarters, if applicable. I acknowledge that although my sponsor will be billed for these charges, the account is still in my name and therefore I am ultimately responsible for any unpaid charges or fees including late fees and collection costs. I also understand that the University has the right to place a hold on my account which may prevent further registration, access to grades, waivers, financial aid, transcripts, or receipt of diploma.

_____ _____

Student's Signature Date

Student Financial Solutions| 9500 Gilman Drive, MC 0026 | La Jolla, CA 92093-0026 | Tel 858.822.4727 | undergrad3rdparty@ucsd.edu

Updated February 2019 (SFS 06/2023)

UC San Diego takes privacy seriously and will not release information to your sponsoring organization unless there is a legal reason to do so, there is an emergency situation, or the student has given written permission to do so.

WE ARE HERE TO HELP YOU!

OFFICE HOURS: M, TU, W, F: 8:00 AM – 4:00 PM, TH: 10:00 AM – 4:00 PM

STUDENT SERVICES CENTER, FIRST FLOOR,
SUITE 170

PHONE: 858-822-4SBS (4727)

EMAIL: UNDERGRAD3RDPARTY@UCSD.EDU

SFS.UCSD.EDU/STUDENT-ACCOUNTS/HOW-TO-PAY-YOUR-BILL/THIRD-PARTY-BILLING.HTML

Questions?

UC San Diego
GLOBAL INITIATIVES
International Services and Engagement Office

Website: iStudents.ucsd.edu

Contact: iContact.ucsd.edu

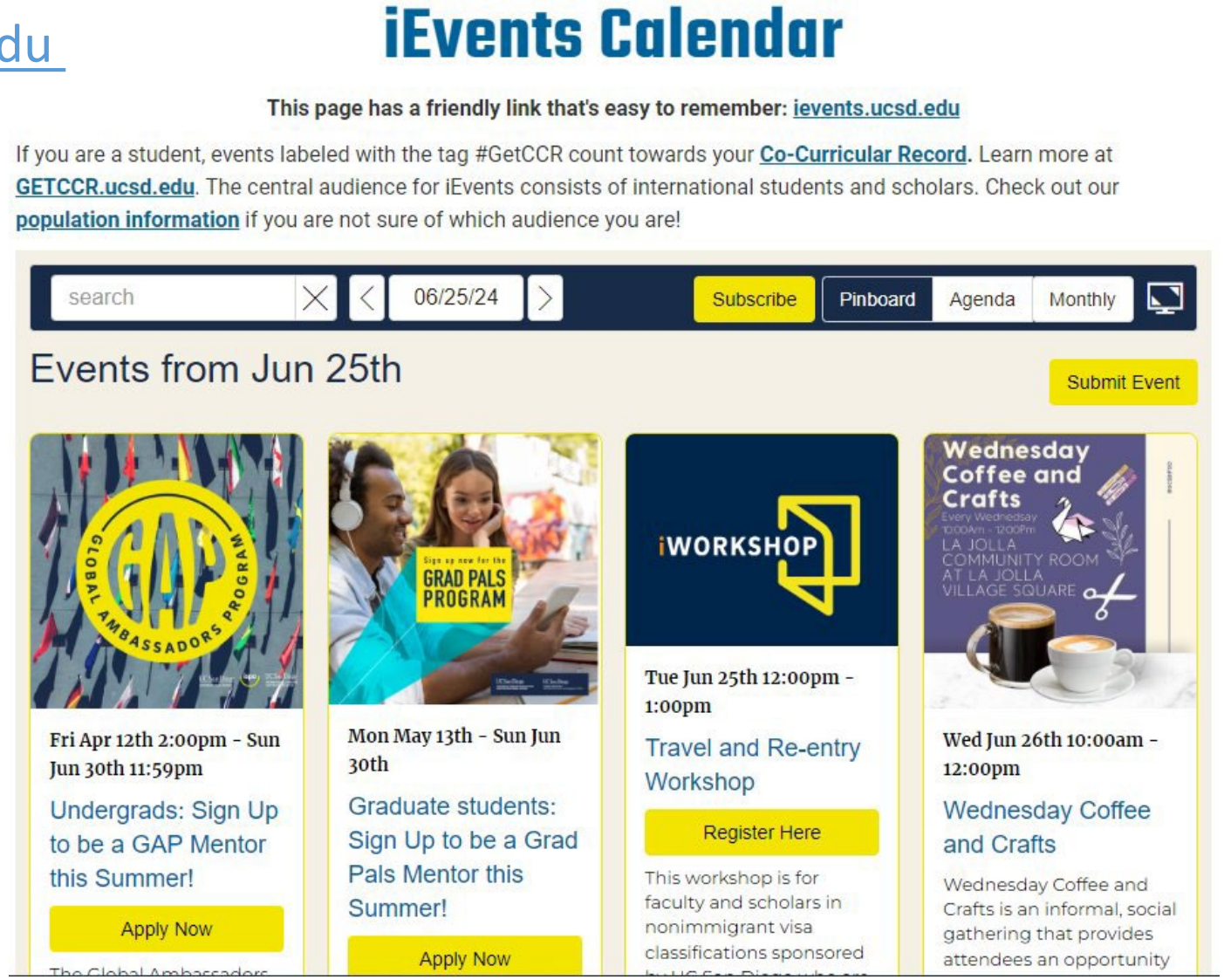
Meet-Ups

FALL 2024
NEW INTERNATIONAL STUDENT ORIENTATION

iEvents.ucsd.edu

iEvents Calendar

iEvents.ucsd.edu



iOrientation Events

FALL 2024
NEW INTERNATIONAL STUDENT ORIENTATION

https://ievents.ucsd.edu

GET CCR eligible!

iOrientation Events

https://ievents.ucsd.edu

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iOrientation Events

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https://ievents.ucsd.edu

Global Coffee Hours

- Monday, September 16th: 10:00 am - 11:00am
- Wednesday, September 18th:10:00 am - 11:00am
- Friday, September 20th: 8:00 am - 9:00am

- University Center 409 - Dance Hall
- GET CCR eligible!

Survey

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NEW INTERNATIONAL STUDENT ORIENTATION

Please take a moment to fill out this survey so we can better serve you.

Final Reminders

- Submit your Check-In Form via iPortal
- Register for other sessions at iOrientationucsd.com
- You can always contact ISEO via iContact.ucsd.edu

UC San Diego
GLOBAL INITIATIVES
International Services and Engagement Office

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

Follow us on Social Media!
@istudents.ucsd

Follow Us! | @istudents.ucsd | @iseo.ucsd | @ISEOUCSD