

*International Services and Engagement Office
presents*

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION



Today's session is on:

Working in the U.S.


We'll get started soon!

While you wait, follow us on
Instagram for the latest updates!



@istudents.ucsd





International Services and Engagement Office
presents

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION



Welcome!

While you wait, follow us on
Instagram for the latest updates!



@istudents.ucsd



Introduction



Grace Fuller
Manager, International Experience and Engagement
International Services and Engagement Office

International Services and Engagement Office
presents

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

Before We Begin



You are in listen-only mode. You can hear us, but we can't hear you.



We're recording.
You'll be able to view this
webinar recording at
iNewStudentWebinars.ucsd.edu



Ask questions – Use the Q&A feature
to submit questions. You can also
contact us at iContact.ucsd.edu




Fill out the survey at the end of
today's session to be entered into
a gift card giveaway!

While you wait, follow us on
Instagram for the latest updates!



@istudents.ucsd



International Services and Engagement Office
presents

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

Working in the U.S.

While you wait, follow us on
Instagram for the latest updates!



@istudents.ucsd

Staff Introduction



Pauline Deguzman

Assistant Director
International Student Services

Agenda

1. What is 'Employment Authorization'?
2. Types of Employment for International Students
3. Timeline & Eligibility
4. Applying for Work Authorization
5. Resources

What is Employment Authorization?

Employment Authorization Defined

International Students on an F-1 Visa or J-1 Visa have the benefit of working in the U.S. during and after their program of study. However, depending on **when and where** you work, you will need to ensure you have the **proper permission** shown on a specific **document before** you begin working!

This document that reflects your permission to work is known as your **Employment Authorization**.

**Notation or
valid J-1
Form DS-2019**

ISEO Support Letter

[illegible]

UNITED STATES OF AMERICA

EMPLOYMENT AUTHORIZATION CARD

SPECIMEN TEST V 01 JAN 1970

Specimen Test V

None

Suriname

Specimen

Given Name

TEST V

USCIS#

Category Card#

000-000-725 C09 SRC0000000725

Ethiopia

Terms and Conditions

Date of Birth

01 JAN 1920

Sex

M

Valid From:

01/01/80

Card Expires:

05/10/11

NOT VALID FOR REENTRY TO U.S.

[illegible]

Forms of Employment Authorization

Note, your Social Security Number (SSN) or Social Security Card
is NOT a form of employment authorization!



What *kinds* of employment
can I engage in?

F-1 Employment

| DURING PROGRAM (Maximum of 20 hours a week during academic year, may work full-time during vacation/breaks) | AFTER PROGRAM (Minimum 20 hours a week) |
|--|---|
| On-Campus Employment <i>Graduate Student Research, Teaching Assistants, Fellowships, the UCSD Bookstore or Price Center.</i> | Post-Completion Optional Practical Training (OPT) <ul style="list-style-type: none">• <i>Non-Student Appointments (Post-Doc Research or Instructor)</i>• <i>Off-Campus Employment in respective field of study</i>• <i>Volunteering & Unpaid Internships</i> |
| Curricular Practical Training (CPT) <i>Off Campus Employment in respective field of study.</i> | |
| Volunteering & Unpaid Internships <i>Volunteering for non-profits or engaging in educational opportunities without expectation of pay.</i> | |

J-1 Employment

| DURING PROGRAM (Maximum of 20 hours a week during academic year, may work full-time during vacation/breaks) | AFTER PROGRAM (Minimum 20 hours a week) |
|--|--|
| On-Campus Employment <i>Graduate Student Research, Teaching Assistants, Fellowships, the UCSD Bookstore or Price Center.</i> | Post-Completion Academic Training (AT) <ul style="list-style-type: none">• <i>Non-Student Appointments (Post-Doc Research or Instructor)</i>• <i>Off-Campus Employment in respective field of study</i>• <i>Volunteering & Unpaid Internships</i> |
| Pre-Completion Academic Training (AT) <i>Off Campus Employment in respective field of study.</i> | |
| Volunteering & Unpaid Internships <i>Volunteering for non-profits or engaging in educational opportunities without expectation of pay.</i> | |

When do I become eligible to work?
When can I start?

F-1 Employment

| DURING PROGRAM (Maximum of 20 hours a week during academic year, may work full-time during vacation/breaks) | AFTER PROGRAM (Minimum 20 hours a week) |
|--|--|
| On-Campus Employment <i>Can begin up to 30 days before program begins.</i> | Post-Completion Optional Practical Training (OPT) <i>Must have completed all degree requirements and have met the One Academic Year Requirement. Must apply within OPT Application Window.</i> |
| Curricular Practical Training (CPT) <i>Must complete the One Academic Year Requirement.</i> | |
| Volunteering & Unpaid Internships <i>Can begin up to 30 days before program begins.</i> | |

Do not begin working until you have the proper Employment Authorization!

J-1 Employment

| DURING PROGRAM (Maximum of 20 hours a week during academic year, may work full-time during vacation/breaks) | AFTER PROGRAM (Minimum 20 hours a week) |
|--|--|
| On-Campus Employment <i>Can begin up to 30 days before program begins.</i> | Post-Completion Academic Training (AT) <i>Must complete One-Term Requirement and have completed program. Must apply BEFORE program end date.</i> |
| Pre-Completion Academic Training (AT) <i>Must complete One-Term Requirement.</i> | |
| Volunteering & Unpaid Internships <i>Can begin up to 30 days before program begins.</i> | |

Do not begin working until you have the proper Employment Authorization!

What are eligibility and application
requirements?

How do I apply?

ISEO's iPortal


FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

SINGLE SIGN-ON (V3.3)

Signing on Using: Student SSO

The screenshot shows the login interface for the ISEO's iPortal. It features a light gray background with a white login form. On the left, there is a section for 'TritonLink user name (or student PID)' with a text input field containing 'tammytriton@ucsd.edu'. Below this is a 'Password:' label and a password input field with masked characters. To the right of the password field is a 'First time user?' link. Below the password field is a 'Reset password' link. A blue 'Login' button is positioned at the bottom right of the form. To the right of the login form, there is a section titled 'Or sign on with:' with a dropdown menu currently set to 'Student SSO'.

 Sign out and close your browser when you're finished.

iPortal.ucsd.edu

ISEO's ONLINE REQUEST SYSTEM

- Applying for J-1 On Campus Employment
- Applying for AT Authorization
- Support Letters
- Applying for F-1 CPT or F-1 OPT
- Applying for SSN Support Letters

Eligibility: F-1 On Campus Employment

Basic Eligibility

- Can begin up to 30 days before program begins
- Job can be paid or unpaid
- No specific course requirement
- Job does **not** need to be related to major
- 20 hours or less during academic year

Application

- N/A

Employment Authorization

F-1 Form I-20. Do not need prior authorization from ISEO as long you hold and maintain a valid F-1 Form I-20. Show I-20 to on-campus hiring department.

iWork.ucsd.edu

Eligibility: F-1 Off-Campus CPT

Basic Eligibility

CPT.ucsd.edu

- Must have met the One Academic Year Requirement
- Must be a PAID job
- Must be enrolled in a specific course in the term you wish to engage in AT Off-Campus Employment.
- Job must be related to major
- 20 hours or less during academic year

Application

- Job Offer Letter + Proof of Enrollment/Summer Co-Op Agreement
- Submit iPortal Request for F-1 Curricular Practical Training

Employment Authorization

F-1 Form I-20. Students will receive a notation on the 2nd page of their Form I-20 with authorized dates of employment and employer name. Show F-1 Form I-20 to CPT Employer.

Eligibility: F-1 OPT

Basic Eligibility

- Must have met the One Academic Year Requirement
- Must have completed degree requirements
- Can be paid or unpaid.
- Future Job must be related to major
- Must apply during OPT Application Window

[OPT.ucsd.edu](https://opt.ucsd.edu)

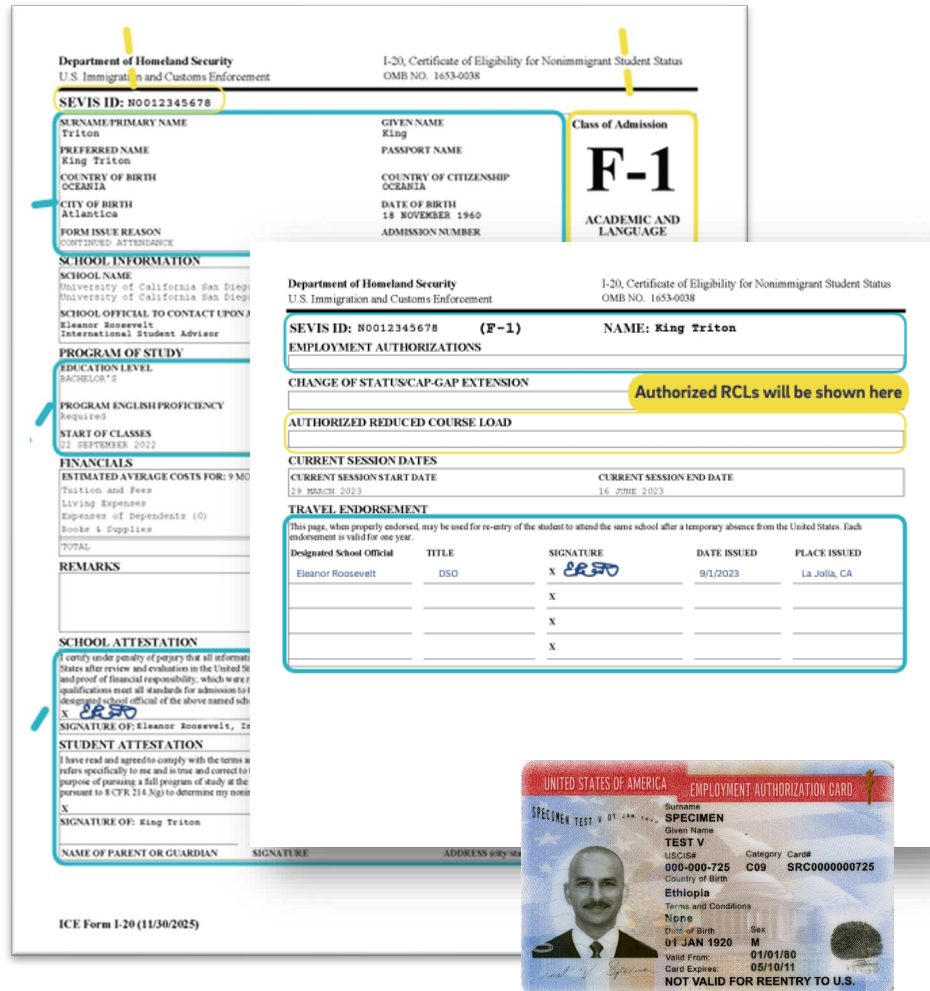
Application

- No job offer required
- Submit iPortal Request for F-1 Optional Practical Training
- Submit a complete OPT Application to United States Citizenship and Immigration Services (USCIS).

Employment Authorization

Employment Authorization Document (EAD Card) issued by USCIS. Show EAD Card to OPT Employer.

F-1 Employment Tips



The image displays two documents related to F-1 student employment. The top document is the ICE Form I-20 (11/30/2025), titled "Department of Homeland Security U.S. Immigration and Customs Enforcement I-20, Certificate of Eligibility for Nonimmigrant Student Status OMB NO. 1653-0038". It contains personal information for King Triton, including his SEVIS ID (N0012345678), birth date (18 NOVEMBER 1960), and school information (University of California San Diego). The bottom document is an Employment Authorization Card (EAC) issued by the Department of Homeland Security. It includes the student's name (King Triton), SEVIS ID (N0012345678), and a photograph. The card also lists the student's date of birth (01 JAN 1920), sex (M), and valid from/to dates (01/01/80 to 05/10/11). The card is marked "NOT VALID FOR REENTRY TO U.S." and "SPECIMEN TEST V".

Department of Homeland Security
U.S. Immigration and Customs Enforcement
I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1653-0038

SEVIS ID: N0012345678

SURNAME-PRIMARY NAME
Triton

PREFERRED NAME
King Triton

COUNTRY OF BIRTH
OCEANIA

CITY OF BIRTH
Atlantica

FORM ISSUE REASON
CONTINUED ATTENDANCE

GIVEN NAME
King

PASSPORT NAME

COUNTRY OF CITIZENSHIP
OCEANIA

DATE OF BIRTH
18 NOVEMBER 1960

ADMISSION NUMBER

Class of Admission
F-1
ACADEMIC AND LANGUAGE

SCHOOL INFORMATION
SCHOOL NAME
University of California San Diego
University of California San Diego
SCHOOL OFFICIAL TO CONTACT UPON
Eleanor Roosevelt
International Student Advisor

PROGRAM OF STUDY
EDUCATION LEVEL
BACHELOR'S

PROGRAM ENGLISH PROFICIENCY
Required

START OF CLASSES
27 SEPTEMBER 2022

FINANCIALS
ESTIMATED AVERAGE COSTS FOR: 9MO
Tuition and Fees
Living Expenses
Expenses of Dependents (0)
Books & Supplies
TOTAL

REMARKS

SCHOOL ATTESTATION
I certify under penalty of perjury that all information stated after review and evaluation in the United States and proof of financial responsibility, which were required for admission to the above named school, are true and correct to the best of my knowledge and belief.

SIGNATURE OF Eleanor Roosevelt, Is

STUDENT ATTESTATION
I have read and agreed to comply with the terms and conditions of this form and in true and correct for the purpose of pursuing a full program of study at the institution named above.

SIGNATURE OF: King Triton

NAME OF PARENT OR GUARDIAN

SIGNATURE

ADDRESS (city and state)

ICE Form I-20 (11/30/2025)

Department of Homeland Security
U.S. Immigration and Customs Enforcement
I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1653-0038

SEVIS ID: N0012345678 (F-1) NAME: King Triton

EMPLOYMENT AUTHORIZATIONS

CHANGE OF STATUS/CAP-GAP EXTENSION
Authorized RCLs will be shown here

AUTHORIZED REDUCED COURSE LOAD

CURRENT SESSION DATES
CURRENT SESSION START DATE
29 MARCH 2023
CURRENT SESSION END DATE
16 JUNE 2023

TRAVEL ENDORSEMENT
This page, when properly endorsed, may be used for re-entry of the student to attend the same school after a temporary absence from the United States. Each endorsement is valid for one year.

| Designated School Official | TITLE | SIGNATURE | DATE ISSUED | PLACE ISSUED |
|----------------------------|-------|-----------|-------------|--------------|
| Eleanor Roosevelt | DSO | X | 9/1/2023 | La Jolla, CA |
| | | X | | |
| | | X | | |
| | | X | | |

UNITED STATES OF AMERICA
EMPLOYMENT AUTHORIZATION CARD

SPECIMEN TEST V

Surname
SPECIMEN

Given Name
TEST V

Category Card#
000-000-725 C09 SRC0000000725

Country of Birth
Ethiopia

Terms and Conditions
None

Date of Birth
01 JAN 1920

Sex
M

Valid From
01/01/80

Card Expires
05/10/11

NOT VALID FOR REENTRY TO U.S.

- Research eligibility and requirements at least 3 months before you plan on working.
- Plan ahead! You cannot start working until AFTER you have received the proper work authorization which can take time.
- Do NOT begin working without authorization.

Eligibility: J-1 On Campus Employment

Basic Eligibility

- Can begin up to 30 days before program begins
- Job can be paid or unpaid
- No specific course requirement
- Job does **not** need to be related to major
- 20 hours or less during academic year

iWork.ucsd.edu

Application

- Must have offer letter from on-campus hiring department
- Submit iPortal Request for J-1 Permission Support Letter

Employment Authorization

J-1 Permission Support Letter from ISEO

Eligibility: J-1 Pre-Completion AT

AT.ucsd.edu

Basic Eligibility

- Must have met the One Academic Quarter Requirement
- Job can be paid or unpaid
- Must be enrolled in a specific course in the term you wish to engage in AT Off-Campus Employment
- Job must be related to major
- 20 hours or less during academic year

Application

- Job Offer Letter from U.S. Employer + Proof of Enrollment
- Submit iPortal Request for J-1 Academic Training

Employment Authorization

J-1 Form DS-2019 with AT Notation. Students will receive a notation on the 1st page of their DS-2019 with authorized dates of employment and employer name.

Eligibility: J-1 Post-Completion AT

Basic Eligibility

[AT.ucsd.edu](https://at.ucsd.edu)

- Must have met the One Academic Quarter Requirement
- Job can be paid or unpaid
- Must have completed all degree requirements and apply BEFORE program ends.
- Job must be related to major
- Must work a minimum of 20hrs/week.

Application

- Job Offer Letter from U.S. Employer + Proof of Degree Requirements met
- Submit iPortal Request for J-1 Academic Training

Employment Authorization

J-1 Form DS-2019 with AT Notation. Students will receive a notation on the 1st page of their DS-2019 with authorized dates of employment and employer name.

Length of Academic Training

| Length of Academic Training | | |
|---|--|---|
| Student Type | Amount of Academic Training | Notes |
| Bachelor's or Master's Degree-Seeking Student | Eligible for up to 18 months of AT | Total training period (including both pre-completion and post-completion) must not exceed 18 months. |
| Doctorate Degree-Seeking Student | Eligible for up to 36 months of AT. | Eligible for a total of 36 months of AT including both pre-completion and post-completion. Limited to 18 months of AT prior to degree completion. |
| Non-degree Student (EAP Reciprocity or Global Exchange) | <p>Total training period is equal to duration of program:</p> <ul style="list-style-type: none">• 1 quarter = 3 months of AT• 2 quarters = 6 months of AT• 3 quarters = 9 months of AT | Total training period includes both pre-completion and post-completion AT |

J-1 Employment Tips

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

U.S. Department of State
CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR STATUS (J-NONIMMIGRANT)

Code: 157847/AL 901.007-0139
901.007
ESTIMATED WORKING TIME: 45 min
*See Page 2

| | | | | | | | |
|---|--|--|--|---|--|--|--|
| 1. Exchange Visitor Name: Name (Last, First, Middle) Cambridge | | 2. Date of Birth: City of Birth Cambridge | | 3. Country of Birth: Country Code GB | | 4. Exchange Visitor Category: Category Code J-1 | |
| 5. Legal Permanent Resident Country Code: Country Code GB | | 6. Legal Permanent Resident Country: Country Name UNITED KINGDOM | | 7. Position: Position Code 215 | | 8. Position: Position Name UNIVERSITY UNDERGRADUATE STUDENTS | |
| 9. Program Sponsor: Council on International Educational Exchange Program Number: P-3-55133 | | | | | | | |
| 10. Participating Program Official Reception: INTER | | | | | | | |
| 11. Up to 12 Months | | | | | | | |
| 12. Purpose of this form: Begin new program; accompanied by number (0) of immediate family members. | | | | | | | |
| 13. From (start date): 06-06-2016 | | 14. To (end date): 05-20-2016 | | 15. Exchange Visitor Category: Category Code INTER | | 16. Subject Field Code: Subject Field Code N/A | |
| 17. During the period covered by this form, the total estimated cost of the program is: \$10,000.00 | | | | | | | |
| 18. Signature of Responsible Officer or Alternate Responsible Officer: Name of Official: [Signature] Title: [Signature] Address of Responsible Officer or Alternate Responsible Officer: Portland, ME 04101 Telephone Number: 888-268-6245 Date: 04-29-2016 | | | | | | | |
| 19. Statement of Responsible Officer for Relinquishing Sponsorship (FOR TRANSFER OF PROGRAM): Effective date of transfer: [Signature] Transfer of this exchange visitor from program number [Signature] to the program specified in item 2 is requested in light of the fact that the exchange visitor is in the United States and is in the process of being transferred to the program specified in item 2. | | | | | | | |
| 20. PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 1 (a) OF THE IMMIGRATION AND NATIONALITY ACT AND PLANA, AS AMENDED (See item 10 of page 1): The Exchange Visitor is to be placed in the program: 1. <input type="checkbox"/> Not subject to the two-year residence requirement 2. <input type="checkbox"/> Subject to the two-year residence requirement based on: A. <input type="checkbox"/> Government financing and/or B. <input type="checkbox"/> The Exchange Visitor holds dual citizenship C. <input type="checkbox"/> PLANA is not intended | | | | 21. TRAVEL VALIDATION BY RESPONSIBLE OFFICER (Statement validation period is 1 year): *EXCEPT: Maximum validation period is up to 6 months for Short-term Scholar and 6 months for Long-term Scholar and Business Study Visitor. (1) Exchange Visitor is in good standing at the present time. Date: [Signature] Signature of Responsible Officer or Alternate Responsible Officer: (2) Exchange Visitor is in good standing at the present time. Date: [Signature] | | | |
| THE U.S. DEPARTMENT OF STATE RESERVES THE RIGHT TO MAKE FINAL DETERMINATION REGARDING J-1 STATUS. EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement in item 2 on page 2 of this document. Signature of Applicant: [Signature] Place: [Signature] Date: [Signature] | | | | | | | |

(10-2019)
(5-2011)

Page 1 of 2

- You must apply BEFORE the program end date on your Form DS-2019.
- Discuss eligibility and timeline with ISEO at least 1 quarter before you complete your program!

Getting a Social Security Number (SSN)

- A Social Security Number (SSN) is a 9-digit identification number, assigned by the United States (U.S.) government that is used for tax reporting purposes, and is required for F-1 and J-1 students who will be **earning money** in the U.S.
- You **must first have work authorization** from UC San Diego (On-Campus Employment, F-1 CPT, or J-1 AT) or U.S. Immigration (OPT) to apply for an SSN.
- Your SSN is issued by the Social Security Administration Office (SSA); not ISEO. However, ISEO will provide you a SSN Letter that you can submit in your application to the SSA.
- While your work authorization will eventually expire, your SSN is a unique number that is permanent and will never change. If you already have an SSN, then you do not need to apply for another one each time you obtain work authorization.

Keep in mind that obtaining an SSN is **not the same** as obtaining work authorization.

Where do I start? Career Resources

WHERE DO I START?

Understanding your support system
and resources available to you.

iWork.ucsd.edu



Your Support System

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

ISEO Advisor

International Students and Programs Office (ISPO)

Graduate Coordinator (GR)

Academic Department

College Advisor (UG)

Undergraduate College

Professor or Faculty/PI

Academic Department

Career Advisor

Career Center or Academic Department

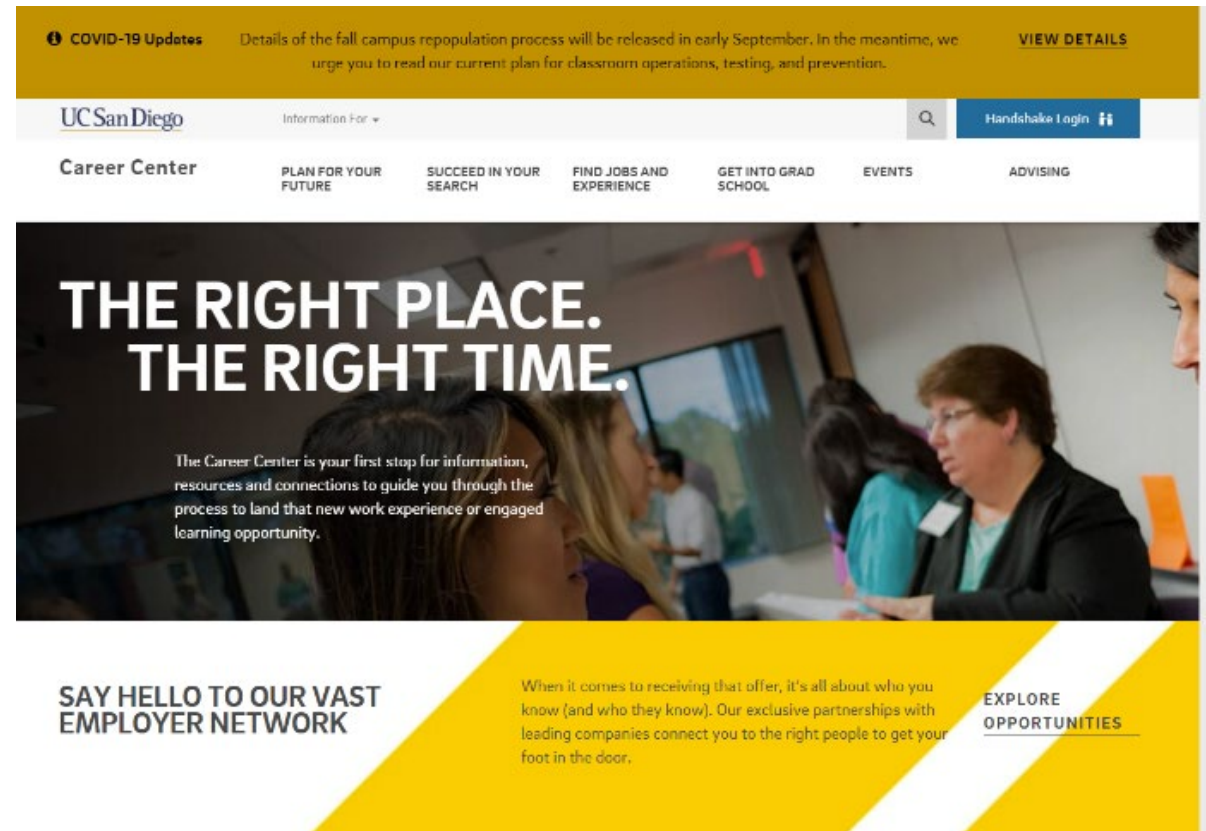


Career Center (career.ucsd.edu)

FALL 2024

NEW INTERNATIONAL STUDENT
ORIENTATION

- Resume, Cover Letters, Virtual Interviews
- Internship Opportunities, Research Opportunities, On Campus Student Employment, Work Abroad, Advice for every field.
- Resource Fairs & Networking Events
- Job Search Tools: Handshake, GoinGlobal, External Job Search Portals (LinkedIn, Indeed)
- Planning & Preparing for Graduate Programs



Resources & Tips

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

PLAN AHEAD – Employment Authorization takes TIME!

- **iWork.ucsd.edu**
Prepare one quarter before you plan on working.
- **Department & Faculty**
Form connections, make impressions, start now!
- **Career Center Resources (career.ucsd.edu)**

Jessica Wilson
jdwilson@ucsd.edu

Josue Pinal
jpinal@ucsd.edu

Questions?

UC San Diego

GLOBAL INITIATIVES

International Services and Engagement Office

Website: iStudents.ucsd.edu

Contact: iContact.ucsd.edu

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION





UC San Diego

GLOBAL INITIATIVES

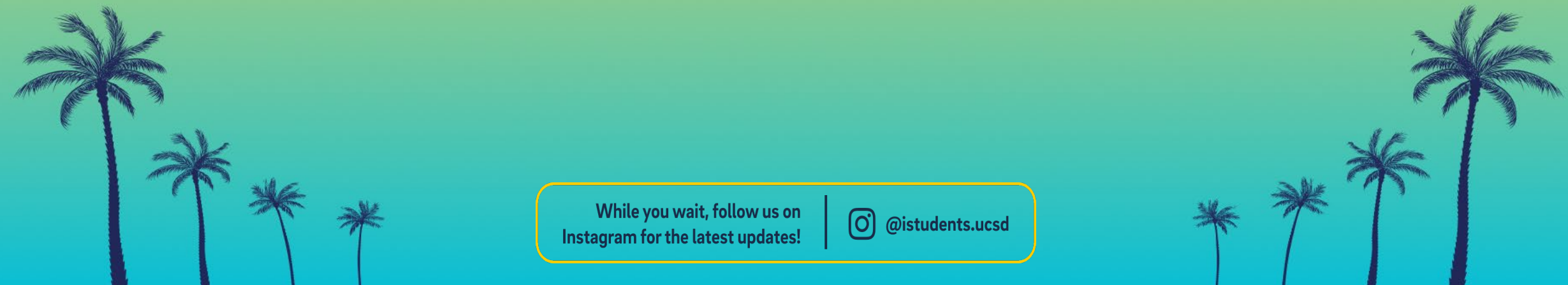
International Services and Engagement Office

presents

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

Get Engaged!



While you wait, follow us on
Instagram for the latest updates!



@istudents.ucsd

iOrientation Events

iEvents.ucsd.edu

FALL 2024

NEW INTERNATIONAL STUDENT
ORIENTATION



Global Coffee Hours

- Monday, September 16th: 10:00 am - 11:00am
- Wednesday, September 18th: 10:00 am - 11:00am
- Friday, September 20th: 8:00 am - 9:00am
- *GET CCR eligible!



iOrientation Events

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION



<https://ievents.ucsd.edu>

GET CCR eligible!



iOrientation Events

<https://ievents.ucsd.edu>

FALL 2024

NEW INTERNATIONAL STUDENT
ORIENTATION



iEvents Calendar

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

iEvents.ucsd.edu

iEvents Calendar

This page has a friendly link that's easy to remember: ievents.ucsd.edu

If you are a student, events labeled with the tag #GetCCR count towards your [Co-Curricular Record](#). Learn more at [GETCCR.ucsd.edu](#). The central audience for iEvents consists of international students and scholars. Check out our [population information](#) if you are not sure of which audience you are!

× < 06/25/24 > Subscribe Pinboard Agenda Monthly

Events from Jun 25th Submit Event

Fri Apr 12th 2:00pm - Sun Jun 30th 11:59pm

Undergrads: Sign Up to be a GAP Mentor this Summer!

Apply Now

The Global Ambassadors

Sign up now for the GRAD PALS PROGRAM

Mon May 13th - Sun Jun 30th

Graduate students: Sign Up to be a Grad Pals Mentor this Summer!

Apply Now

Tue Jun 25th 12:00pm - 1:00pm

Travel and Re-entry Workshop

Register Here

This workshop is for faculty and scholars in nonimmigrant visa classifications sponsored by US Govt. Departments

Wednesday Coffee and Crafts

Every Wednesday 10:00Am - 12:00Pm
LA JOLLA COMMUNITY ROOM AT LA JOLLA VILLAGE SQUARE

Wed Jun 26th 10:00am - 12:00pm

Wednesday Coffee and Crafts

Wednesday Coffee and Crafts is an informal, social gathering that provides attendees an opportunity

Survey

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

Please take a moment to fill out this survey so we can better serve you.



Final Reminders

- Submit your Check-In Form via iPortal (iCheckin.ucsd.edu)
- Register for other sessions at iEvents.ucsd.edu
- You can always contact ISEO via iContact.ucsd.edu

FALL 2024

NEW INTERNATIONAL STUDENT ORIENTATION

Follow us on Social Media!
@istudents.ucsd

Follow Us!



@istudents.ucsd



@iseo.ucsd



@ISEOUCSD